

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
October 9, 2018**

MEETING CALLED TO ORDER: 7:06PM

SALUTE TO THE FLAG LED BY Mayor DeStefano

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons: Smith, Jantz, Pagano, Arena, Hoffman and Schenker

Also present: Mayor Lou DeStefano, and Engineer Mark Herrmann

Absent: Attorney Brian Lozuke

APPROVAL OF WORKSHOP MEETING MINUTES FROM September 11, 2018

A motion to approve the minutes was made by Councilman Schenker and seconded by Councilman Hoffman.

There was a roll call vote with ayes all with the exception of Councilman Pagano's abstention.

APPROVAL OF THE COUNCIL MEETING MINUTES FROM September 11, 2018

A motion to approve the minutes was made by Councilman Arena and seconded by Councilman Smith.

There was a roll call vote with ayes all.

MEETING OPEN TO PUBLIC: Robert Sutts (15 E. Park Avenue) thanked Mayor DeStefano for going to North Carolina to help the flood victims.

CLERK'S CORRESPONDENCE:

Voter registration deadline for General Election is October 16, 2018

Halloween Trick or Treat Hours will be October 31, 2018 from 6:00PM to 8:00PM

Please remember to vote on Tuesday, November 6, 2018-Polls open from 6:00AM until 8:00PM

Borough Hall Offices will be closed on November 6, 2018 for Election Day, November 12, 2018 in observance of Veterans Day.

Our next E-Waste drop off day is November 10, 2018 from 8:00AM to 1:00PM at the Borough Hall Garage.

ORDINANCES: (Introduction/First Reading)

**BOROUGH OF FOLSOM
ORDINANCE NO. 07-2018**

AN ORDINANCE APPROPRIATING \$100,000 FROM THE CAPITAL IMPROVEMENT FUND FOR BOROUGH HALL PARKING LOT IMPROVEMENTS FOR THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC, STATE OF NEW JERSEY

WHEREAS, said monies exist in the Capital Improvement Fund of the Borough of Folsom for capital purposes.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey as follows:

SECTION I: The sum of \$100,000.00 is appropriated from the Capital Improvement Fund of the Borough of Folsom for Borough Hall Parking Lot Improvements.

SECTION II: Payment for the project shall be made by the Borough of Folsom upon presentation of duly executed vouchers by an authorized vendor and certification by the Chief Financial Officer that the Local Public Contracts Law has been compiled with, and further, in accordance with a policy adopted by the Borough Council of the Borough of Folsom.

SECTION III: The Ordinance shall take effect upon passage and publication according to law.

A motion to approve Ordinance 07-2018 was made by Councilman Arena and seconded by Councilman Smith.

No public comment

There was a roll call vote with ayes all.

RESOLUTIONS:

**Borough of Folsom
RESOLUTION NO. 2018-89**

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE PROVISION OF ELECTRIC GENERATION SUPPLY SERVICE FOR THE SOUTH JERSEY POWER COOPERATIVE

WHEREAS, the South Jersey Power Cooperative (SJPC) is a purchasing cooperative that consists of various counties and their participating co-op members, and includes numerous municipalities, K-12 school districts, vocational-technical schools, utilities authorities and other

municipal agencies. The Borough of Folsom is a Participating Member of the SJPC through our respective county pricing co-operative; and

WHEREAS, the County of Camden is the current and acting lead purchasing agency for the SJPC; on behalf of the SJPC, Camden County publicly advertised bids for the purpose of procuring Electric Generation Supply Service (Bid SJPC A17-18); and

WHEREAS, the County of Camden received and opened bids on July 17, 2018 for Electric Generation Supply Service for the SJPC; and

WHEREAS, the following were the lowest responsible bidders:

South Jersey Energy Company, 1317 Route 73 North, Suite 206, Mt. Laurel, NJ 08054 for Bid Pricing Option #1 for MG-S, RS services at a rate of .08132/kWh.

Constellation New Energy, Inc. 1310 Point Street, Baltimore, MD 21231 for Bid Pricing Option #2 for SPL, CLS services at a rate of .0469/kWh.

WHEREAS, on behalf of the Participating Members of the SJPC, the County of Camden has executed a master agreement with Constellation Energy Company and South Jersey Energy Company for the needs of the Participating Members of the SJPC as described above commencing on September 1, 2018 and ending August 31, 2020; and

WHEREAS, each currently Participating Member of the SJPC, including Borough of Folsom, County of Atlantic shall encumber funds in accordance with applicable law and hereby acknowledge the terms and conditions of the aforementioned bid and master contract to which it will be bound for the duration of the agreement as noted herein.

A motion to approve Resolution #2018-89 made by Councilman Pagano and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

RESOLUTION 2018-90 BOROUGH OF FOLSOM

A RESOLUTION HIRING A FULL TIME LABORER FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, there is a need for the hiring of a full time laborer to replace Public Works Employee Shaun Thompson who resigned on September 10, 2018 and;

WHEREAS, the position was advertised in the local newspaper and posted on the Borough Website and;

WHEREAS, the personnel committee approved the hiring of **Brian Drummond** at a rate of \$17.00 per hour and;

WHEREAS, such employment is effective **October 29, 2018**, with probationary period of (60) sixty days from effective date.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom that **Brian Drummond** is hereby hired as a full time laborer for the Public Works Department.

A motion to approve Resolution #2018-90 made by Councilman Arena and seconded by Councilman Smith

There was a roll call vote with ayes all with the exception of Councilman Hoffman’s abstention.

Councilman Smith made a motion to authorize the relocation of the Memorial Stone from St. James Church to Borough Hall. Councilman Hoffman seconded the motion. All in favor. Mayor DeStefano asked the Building & Grounds Committee to oversee the installation of the Memorial Stone at Borough Hall.

SOLICITOR’S REPORT: absent

FIRE CHIEF REPORT:

The following incidents occurred in your community during the month of August and September 2018.

August 3 rd	Vehicle Crash	Cains Mill Rd	16 Members Responding
August 4 th	Vehicle Fire	Rt 322 & Cains Mill	19 Members Responding
August 6 th	Fumes	Mays Landing Rd	14 Members Responding
August 11 th	Alarm System	Oak Ln	11 Members Responding
August 13 th	Alarm System	14 th St.	12 Members Responding
August 21 st	Vehicle Crash	E. Collings Drive	10 Members Responding
August 25 th	Vehicle Fire	Rt 322 & Pinewood Dr.	16 Members Responding
August 30 th	Fumes	E. Collings Drive	11 Members Responding
September 8 th	Wires	Rt 322 & Cains Mill Rd	14 Members Responding
September 10 th	Investigation	Rt 322 & Fenimore	19 Members Responding
September 11 th	Fumes	E. Collings Drive	11 Members Responding
September 11 th	Service Assign	Mays Landing Rd	11 Members Responding
September 17 th	Wires	Backline Rd	14 Members Responding
September 18 th	Wires	14 th Street	12 Members Responding
September 29 th	Vehicle Crash	Rt 322 & Cains Mill	14 Member Responding

ENGINEER’S REPORT:

ACTION ITEMS

No Action Items for October

INFORMATIONAL ITEMS

CURRENT/NEW PROJECTS

NJDOT FY 2019 Municipal Aid Program

Applications were due on October 8, 2018 for the NJDOT FY2019 Municipal Aid Program. Our office has prepared and submitted an application for the resurfacing of the remainder of Backline Road, from Memory Lane to 13th Street. The application requested \$488,856.37. We will need three original signed and sealed Resolutions authorizing the submission of the application, for a follow-up submission with the NJDOT. These resolutions are due within 30 days of the submission of the application.

NJDOT FY2018 MUNICIPAL AID APPLICATIONS

The NJDOT has awarded the Borough **\$282,000** for the 2018 Road Program. The scope consists of the following roads:

- Resurfacing of 14th Street from Mays Landing Road to the Hammonton Municipal Boundary;
- Resurfacing of 15th Street from Mays Landing Road to Backline Road;

- Resurfacing of Backline Road from 15th Street to Memory Lane;

Our office met with John LaPollo on 14th Street to review a number of sinkholes that have developed along the curb line above a storm drain. We are revising the plans to address this issue. We have also revised the plans and specifications to include the resurfacing of the parking lot at the Borough Hall. The plans and specifications are 95% complete, and they are being reviewed prior to submission to the NJDOT for authorization to bid.

We are seeking approval from Borough Council to receive bids for this project. We anticipate getting NJDOT approval within 2 weeks, and receiving bids in time to make a recommendation of award at the November Council Meeting.

FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The Borough wishes to proceed with the application as submitted in 2017. This project includes the installation of Senior and ADA compliant exercise equipment at Penny Pot Park. Based on the amount of funding available from the CDBG program, we are adding an additional one to two pieces of exercise equipment to the proposal. We are currently working on the construction documents and will be working with the Atlantic County Improvement Authority to ensure compliance with their program and authorization to bid the project.

We have also been in contact with Ron Esposito and will be coordinating the project with the Parks Commission, in order to incorporate the recently acquired exercise equipment.

NJDOT FY 2019 TRANSPORTATION ALTERNATIVES GRANT PROGRAM

Our office completed and submitted an application for the NJDOT FY2019 Grant Program, to construct improvements to the 13th Street Park and Community Garden, and a bike path along 13th Street to the Borough owned property to the south. The application requested \$455,592.50. A copy of the application has been sent to the Clerk via email. We anticipate receiving a response in the next few months.

LEGACY PROJECTS

NJDOT MUNICIPAL AID PROGRAM: 14TH STREET

Arawak repaired the roadway surface problems on May 22, 2018. They also repaired select areas along the shoulder where the asphalt was breaking away. Our office inspected the work and will continue to monitor it to confirm that the repairs were successful.

8TH STREET BRIDGE REPAIR

The County recently solicited proposals for the rehabilitation of Bridge BV-02. ARH was provided the opportunity to bid on this project and we have been informed that we will be awarded the design contract.

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property to the south. The application requested \$455,592.50. A copy of the application has been sent to the Clerk via email. We anticipate receiving a response in the next few months.

MAYOR'S REPORT: Mayor DeStefano informed residents of the Grand Opening of Dunkin on October 20, 2018 at 11:00am. Mayor DeStefano stated that Dunkin is looking to hire Folsom residents and becoming involved in the Community. The Mayor Wished everyone a Happy Veterans Day and thanked all the Veterans. Mayor DeStefano asked residents to drive safely on Halloween. Mayor DeStefano informed residents that he received a walking guide from the County that is available to anyone that is interested.

COUNCIL MEMBER'S REPORTS:

Councilman Kyle Smith: reported that the Fire Company visited Folsom School to discuss fire safety. Kyle also reported that the Fire Company held their annual open house this past Friday which is always a great event. Kyle informed residents that the CLCA is moving forward and anyone who is deeded will be receiving

invoices for 2018 maintenance fees. Kyle reminded residents to be careful driving during trick or treat hours. Kyle thanked the Borough Clerk for hosting Movie Night.

Councilman Ken Jantz: reminded residents to report any street lights that are out to the Borough Clerk.

Councilman Pagano: read the Public Works report. Councilman Pagano reminded residents to come out and vote and honor the veterans who made it possible.

Councilman Arena: thanked the Borough Clerk for Movie Night. Charlie updated Mayor and Council on the Community Garden. Charlie reported that Parks & Rec purchased a shed for the Community Garden. Charlie stated that the Community Garden Committee hopes to add four lots for next year. Charlie stated that the exercise equipment that was given to the Borough will be placed in the Penny Pot Park.

Councilman Hoffman: thanked the Clerk for hosting Movie Night. Councilman Hoffman reported that he attended the School Board meeting. Jim told Mayor and Council that the school offered to let us post on their sign. Councilman Hoffman reminded residents that there is a Veterans Dinner Fundraiser on October 13, 2018 at St. James Church from 3pm to 6pm.

Councilman Schenker: thanked the Clerk for Movie Night and for keeping Council updated on important issues. Greg thanked Diane Eby for coming in this evening to talk about the Veteran's Memorial. He wished everyone a Happy Veterans Day. Councilman Schenker reminded everyone to be safe during Trick or Treat. Greg welcomed newly hired Public Works employee, Brian Drummond to the road crew. Greg reminded residents to get out and vote next month.

PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:

OPEN TO THE PUBLIC: Donna Sutts (15 E. Park Avenue) informed Mayor and Council of some fallen trees laying on the wires on 14th St.

PAYMENT OF BILLS IN THE AMOUNT OF: \$239,251.64

A motion to approve payment was made by Councilman Hoffman and seconded by Councilman Schenker.

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday, November 13, 2018 starting with the workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting at Borough Hall, 1700 12th Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 7:36PM.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk

